

MONASH ELECTRONIC GAMING ASSOCIATION ANCILLARY ARM REGULATIONS 2019

INDEX

INDEX	1
PART 1 — STANDING RESPONSIBILITIES	3
1 Constitutional Obligations	3
2 General Responsibilities	3
3 Fortnightly Reports	4
PART 2 — PORTFOLIOS.....	4
DIVISION 1 – COMPOSITION, DUTIES & OPERATION	4
4 Portfolios.....	4
5 Portfolio Composition	5
6 Portfolio Operation.....	6
6A Committee Directives	6
6B Leadership Directives	6
6C Constitution, C&S and University Rules	7
7 Responsibility for Obligations	7
DIVISION 2 — THE MANAGEMENT PORTFOLIO	7
8 President	7
9 Vice President	7
10 Personnel Administrator	7
11 Talent Acquisition Officer.....	8
12 Portfolio Duties	8
DIVISION 3 — THE ADMINISTRATIVE PORTFOLIO	9
13 Secretary	9
14 Assistant Secretary.....	9
15 Treasurer	9
16 Assistant Treasurer	9
17 Portfolio Duties	9
DIVISION 4 — THE FINANCE PORTFOLIO.....	10
18 Treasurer	10
19 Assistant Treasurer	10
20 Secretary	10
21 Assistant Secretary.....	10
22 Portfolio Duties	10
DIVISION 5 — THE COMPETITIVE PORTFOLIO	10
23 Esports Director.....	10

24	Integrity Officer	11
25	Event Manager	11
26	Divisional Category Leaders.....	11
27	Portfolio duties.....	11
DIVISION 6 — THE EVENTS PORTFOLIO.....		12
28	Event Manager	12
29	Game Night Manager	12
30	Esports Director.....	12
31	Event Assistants	12
32	Portfolio Duties	13
DIVISION 7 — THE SPONSORSHIP PORTFOLIO		13
33	Sponsorship Manager	13
34	President	13
35	Vice President	13
36	Portfolio Duties	13
DIVISION 8 — THE ENGAGEMENT PORTFOLIO.....		14
37	Community Engagement Officer.....	14
38	Marketing Director	14
39	Female Student Engagement Director	14
40	First Year Representative	15
41	Creative Content Manager.....	15
42	Portfolio Duties	15
DIVISION 9 — GENERAL REPRESENTATIVES		16
43	Application	16
44	Extension of Duties.....	16
45	Obligation and Preference of Position	16
DIVISION 10 — AUXILIARY RESOURCES		16
46	Count.....	16
47	Function.....	17
48	Title.....	17
49	Direct Assignments.....	17
DIVISION 11 — LEAVE OF ABSENCE		17
50	Application to Ancillary Members & Subcommittee Members.....	17
51	Interim Appointments.....	17
PART 3 — SUBCOMMITTEES		18
DIVISION 1 — TYPES OF SUBCOMMITTEES.....		18
52	Permanent Subcommittees	18
53	Project Subcommittees.....	18
54	Disciplinary Subcommittees.....	18
DIVISION 2 — PERMANENT DIVISIONAL SUBCOMMITTEES		18

55	LoL Subcommittee.....	18
56	Counter-Strike Subcommittee.....	19
57	Smash Subcommittee	19
58	Overwatch Subcommittee.....	20
59	Fortnite Subcommittee	20
60	Hearthstone Subcommittee	21
61	DotA2 Subcommittee.....	21
62	PUBG Subcommittee	22
63	Rainbow Six Subcommittee.....	22
64	FIFA Subcommittee.....	22
65	Fighters Subcommittee.....	23
DIVISION 3 — OTHER PERMANENT SUBCOMMITTEES		23
66	Sportsmanship & Integrity Subcommittee.....	23
DIVISION 4 — SUBCOMMITTEE CONDUCT		24
67	Subcommittee Obligations.....	24
68	Subcommittee Member Obligations.....	24
69	Standing Orders	24
70	Binding Decisions	24
PART 4 — Divisions		25
71	Divisional Categories.....	25
PART 5 — Housekeeping Matters.....		25
72	Annual General Meeting	25
73	Repeal	25
74	Amendment	25
75	Appointing a member	25
76	Operation.....	26

PART 1 — STANDING RESPONSIBILITIES

1 Constitutional Obligations

- (1) Each member of the Committee shall be responsible for the proper execution of their duties as designated by the Club Constitution.
- (2) Each member of the Committee shall be responsible for responsibilities assigned to them in these regulations, as allowed by rule 79 of the Constitution ('Schedules').

2 General Responsibilities

Each member of the Committee and each acting Portfolio Leader shall be responsible for—

- (1) submission of a written report to a meeting of the Committee as outlined in rule 3 of these regulations; and
- (2) the responsibilities of their portfolio and management of their portfolio team if applicable.

3 Fortnightly Reports

- (1) Each member of the Committee shall be required to submit a written report to each meeting of the Committee except-
 - (a) they shall not be required to submit a written report to urgent or special meetings; and
 - (b) where more than one meeting is held in a particular two week period, they shall only be required to submit a report to one of those meetings.
- (2) Related to that Committee member's role and their portfolio, each report must contain a summary of-
 - (a) key activities;
 - (b) actions & achievements;
 - (c) goals to be accomplished for the next report; and
 - (d) any information specific to their role or portfolio.
- (3) Reports may be delivered to the Committee either-
 - (a) by electronic mail sent to the club e-mail address; or
 - (b) as a physical copy presented at the meeting by the Committee member in question.
- (4) At each meeting the Committee shall consider reports from Committee members and resolve to accept or reject each report.
- (5) The Committee must reject a report if it is inconsistent with the requirements set out by these regulations.
- (6) All reports must be truthful and honest.
- (7) Each ancillary member who is the acting leader of a portfolio must submit a report as if they were a voting member of the Committee.

PART 2 — PORTFOLIOS

Division 1 – Composition, Duties & Operation

4 Portfolios

- (1) The portfolios of the Club shall be-
 - (a) the Management Portfolio;
 - (b) the Administration Portfolio;
 - (c) the Finance Portfolio;

- (d) the Competitive Portfolio;
- (e) the Events Portfolio;
- (f) the Sponsorship Portfolio;
- (g) the Engagement Portfolio;

5 Portfolio Composition

- (1) The Management Portfolio shall be made up of-
 - (a) the President, as leader;
 - (b) the Vice President, as deputy leader;
 - (c) the Personnel Administrator;
 - (d) the Talent Acquisition Officer; and
 - (e) any appointed Auxiliary Resources.
- (2) The Administrative Portfolio shall be made up of-
 - (a) the Secretary, as leader;
 - (b) the Assistant Secretary, as deputy leader;
 - (c) the Treasurer;
 - (d) the Assistant Treasurer; and
 - (e) any appointed Auxiliary Resources.
- (3) The Finance Portfolio shall be made up of-
 - (a) the Treasurer, as leader;
 - (b) the Assistant Treasurer, as deputy leader;
 - (c) the Secretary;
 - (d) the Assistant Secretary; and
 - (e) any appointed Auxiliary Resources.
- (4) The Competitive Portfolio shall be made up of-
 - (a) the Esports Director, as leader;
 - (b) the Integrity Officer, as deputy leader
 - (c) the Event Manager;
 - (d) the Divisional Category Leaders; and
 - (e) any appointed Auxiliary Resources.
- (5) The Events Portfolio shall be made up of-
 - (a) the Event Manager, as leader;
 - (b) the Game Night Manager, as deputy leader;
 - (c) the Esports Director;
 - (d) the Event Assistants; and
 - (e) any appointed Auxiliary Resources.
- (6) The Sponsorship Portfolio shall be made up of-

- (a) the Sponsorship Manager, as leader;
 - (b) the President, as deputy leader;
 - (c) the Vice President; and
 - (d) any appointed Auxiliary Resources.
- (7) The Engagement Portfolio shall be made up of-
- (a) the Community Engagement Officer, as leader;
 - (b) the Marketing Director, as leader;
 - (c) the Female Student Engagement Director;
 - (d) the International Student Engagement Director;
 - (e) the First Year Representative;
 - (f) the Creative Content Manager; and
 - (g) any appointed Auxiliary Resources.

6 Portfolio Operation

6A Committee Directives

- (1) The method of execution of duties by each portfolio is subject to directives from the Committee.
- (2) Whereby a directive of the Committee conflicts with the direction of the leadership of a portfolio, the conflicting leadership directive shall be without force or effect to the extent of the inconsistency.

6B Leadership Directives

- (1) The leader or deputy leader of a portfolio may direct any of the portfolio members with respect to a duty for which the portfolio is responsible.
- (2) A directive from the leader of a portfolio which conflicts with the deputy leader of that portfolio shall overrule the directive of the deputy leader.
- (3) Leadership directives are binding on any subcommittees managed by the members of a portfolio and their members.
- (4) Whereby a member of a portfolio disagrees with a directive and believes the directive to create a risk to the Club, they may appeal to the Committee to overturn the directive.
- (5) Whereby a directive is made which falls under the duties of more than one portfolio, the leader or deputy leader of one of the portfolios may appeal to the Committee for a ruling on which portfolio has the authority to make the decision on the directive.
- (6) Alternative to subrule 5, if each of the conflicting portfolios adopts the same directive, no ruling is required.
- (7) Whereby both the Leader and Deputy Leader positions are vacant, the portfolio members are to elect a temporary Leader and Deputy Leader.

6C Constitution, C&S and University Rules

- (1) The directives of each portfolio are subject to the Club constitution and regulations, the C&S Constitution and regulations, and the policies imposed on all clubs by the University.
- (2) Whereby a directive is inconsistent with subrule 1, it shall be without force or effect to the extent of the inconsistency.

7 Responsibility for Obligations

- (1) Every member of a portfolio is responsible for fulfilling the overall duties of that portfolio.
- (2) Each member of a portfolio is also responsible for the duties specific to their role or appointment.
- (3) Each leader and deputy leader of a portfolio is responsible for the overall management and success of that portfolio in executing its duties.

Division 2 — The Management Portfolio

8 President

- (1) The President in this context is the same person as the President as described in the Club Constitution.
- (2) The duties of the President are those described in the Constitution.

9 Vice President

- (1) The Vice President in this context is the same person as the Vice President as described in the Constitution.
- (2) The duties of the Vice President are those described in the Constitution.

10 Personnel Administrator

- (1) The Personnel Administrator shall be an ancillary member of the Committee.
- (2) The duties of the Personnel Administrator are to-
 - (a) Identify particularly engaged members of subcommittees and ancillary members for consideration to be placed into a new role;
 - (b) Advise the Committee on policy changes with respect to the portfolios, ancillary members, subcommittees and other personnel matters;
 - (c) Design and/or procure training for members of the Committee, ancillary members and members of subcommittees that align with the operations of the Club;
 - (d) Receive complaints and disputes from members of the Committee, ancillary members and members of subcommittees and coordinate an

amicable solution where appropriate, or refer the complaints and disputes Portfolio Leader for consideration.

- (e) Run training sessions for members of the Committee, ancillary members, and members of subcommittees where appropriate;
- (f) Keep track of the skills, talents, access and training of the members of the Committee, ancillary members of the Committee and members of the subcommittees; and
- (g) Perform other duties as the Committee may resolve.

11 Talent Acquisition Officer

- (1) The Talent Acquisition Officer shall be an ancillary member of the Committee.
- (2) The duties of the Talent Acquisition Officer are to-
 - (a) Analyse empty Committee, Ancillary Committee and subcommittee roles to determine the priority of filling the roles;
 - (b) Analyse Committee, Ancillary Committee and subcommittee roles to determine any roles that may be beneficial to have and report potential new roles to the Committee for consideration;
 - (c) Conduct the recruitment process for empty roles;
 - (d) Seek out people with talents that may be particularly useful to the Club for potential recruitment;
 - (e) Improve diversity within the overall members of the portfolios and subcommittees.
 - (f) Determine the recruitment process from time to time; and
 - (g) Perform other duties as the Committee may resolve.

12 Portfolio Duties

- (1) The Management Portfolio is responsible for-
- (2) Oversight and reporting from a high level, with respect to the Club, the portfolios and the subcommittees, specifically around the execution of duties.
- (3) Management of the overall combined skillset of the members of the Committee, Portfolios and Subcommittees.
- (4) Planning and assessing the execution of high level directives as determined by the Committee.
- (5) Drafting of policies, rules and regulations in tandem with the Administrative Portfolio for good governance and positive culture within the Club.
- (6) Making recommendations on members of the Committee, Portfolios and Subcommittees to the Committee for consideration, with respect to appointment and removal.

Division 3 — The Administrative Portfolio

13 Secretary

- (1) The Secretary in this context is the same person as the Secretary as described in the Club Constitution.
- (2) The duties of the Secretary are those described in the Constitution.

14 Assistant Secretary

- (1) The Assistant Secretary shall be an ancillary member of the Committee.
- (2) The duties of the Assistant Secretary are to-
 - (a) attend Committee meetings and general meetings;
 - (b) assist the Secretary with their duties;
 - (c) review the work of the Secretary and collaborate with the Secretary in order to make improvements;
 - (d) with the Secretary, ensure documentation and governance of the Club complies with relevant legislation, university policies and the C&S constitution, rules and regulations;
 - (e) act as the Secretary in their absence, or if the position is vacant; and
 - (f) perform other duties, as the Committee may resolve.

15 Treasurer

- (1) The Treasurer in this context is the same person as the Treasurer as described in the Club Constitution.
- (2) The duties of the Treasurer are those described in the Constitution.

16 Assistant Treasurer

- (1) The Assistant Treasurer in this context is the same person as the Assistant Treasurer as described in the Club Constitution.
- (2) The duties of the Assistant Treasurer are those described in the Constitution.

17 Portfolio Duties

- (1) The Administrative Portfolio is responsible for-
- (2) Management of the governance requirements of the Club;
- (3) Ensuring the Club and its actions are in line with all C&S Rules & Regulations;
- (4) Ensuring the Club meets its obligations with respect to the Constitutional rights of members;

- (5) Providing recommendations for the improvement of Club governance, including the Constitution and regulations of the Club; and
- (6) Ensuring all documentation is to a high standard.

Division 4 — The Finance Portfolio

18 Treasurer

- (1) The Treasurer in this context is the same person as the Treasurer as described in the Club Constitution.
- (2) The duties of the Treasurer are those described in the Constitution

19 Assistant Treasurer

- (1) The Assistant Treasurer in this context is the same person as the Assistant Treasurer as described in the Club Constitution.
- (2) The duties of the Assistant Treasurer are those described in the Constitution.

20 Secretary

- (1) The Secretary in this context is the same person as the Secretary as described in the Club Constitution.
- (2) The duties of the Secretary are those described in the Constitution.

21 Assistant Secretary

- (1) The Assistant Secretary and their duties is described in Part 2, Division 3 of these regulations.

22 Portfolio Duties

- (1) The Finance Portfolio is responsible for-
- (2) Management of the financial governance requirements of the Club;
- (3) Providing reasonable advice to the Committee, Portfolios and Subcommittees with respect to funds and budgeting matters;
- (4) Keeping the Committee informed of the financial status of the Club and likely projections for gains and losses;
- (5) Ensuring the responsible financial management of the Club; and
- (6) Preparing financial reports for the Committee and the Club members.

Division 5 — The Competitive Portfolio

23 Esports Director

- (1) The Esports Director in this context is the same person as the Esports Director as described in the Club Constitution.
- (2) The duties of the Esports Director are those described in the Constitution.

24 Integrity Officer

- (1) The Integrity Officer shall be an ancillary member of the Committee.
- (2) The duties of the Integrity Officer are to—
 - (a) Execute their functions as designated within the Sportsmanship & Integrity Regulations;
 - (b) Provide advice to the Committee on changes to the Sportsmanship & Integrity Regulations, where appropriate;
 - (c) Manage & maintain the Sportsmanship & Integrity Subcommittee;
 - (d) Maintain the Findings, Disqualifications & Other Penalties register;
 - (e) Provide advice to participants of competitions subject to the Sportsmanship & Integrity Regulations on their obligations; and
 - (f) perform other duties, as the Committee may resolve.

25 Event Manager

- (1) The Event Manager in this context is the same person as the Event Manager as described in the Club Constitution.
- (2) The duties of the Event Manager are those described in the Constitution.

26 Divisional Category Leaders

- (1) The Divisional Category Leaders shall be ancillary members of the Committee.
- (2) For each Divisional Category, there shall be a Divisional Category Leader.
- (3) The Divisional Categories are prescribed in Part 4.
- (4) The duties of a Divisional Category Leader are to—
 - (a) Engage with and manage the community of their Divisional Category;
 - (b) Provide advice to the Esports Director and Committee with respect to events, marketing and other ventures to better engage the community of their Divisional Category;
 - (c) Convey the wishes of the community of their Divisional Category to the Committee and Esports Director; and
 - (d) Perform other duties as the Committee may resolve.

27 Portfolio duties

- (1) Engage with and manage the competitive gaming community within the Club;
- (2) Provide advice to the Committee with respect to addition and removal of Divisional Categories;
- (3) Recommend and execute ventures pertaining to competitive gaming on behalf of the Club, subject to approval by the Committee.
- (4) Enforce rules and sportsmanship standards on competitions run by the Club.

Division 6 — The Events Portfolio

28 Event Manager

- (1) The Event Manager in this context is the same person as the Event Manager as described in the Club Constitution.
- (2) The duties of the Event Manager are those described in the Constitution.

29 Game Night Manager

- (1) The Game Night Manager shall be an ancillary member of the Committee.
- (2) The duties of the Game Night Manager are to—
 - (a) To manage recurring weekly game nights;
 - (b) To advise the Committee on ideas for activities to be made available at weekly game nights;
 - (c) To gauge the opinions of regular weekly game night attendees and relay the general attitude to the Committee;
 - (d) To engage with the weekly game night attendees and develop ideas for improving their experience;
 - (e) Attend Committee meetings and general meetings; and
 - (f) To oversee and assist with setup and packup operations of the weekly game nights.

30 Esports Director

- (1) The Esports Director in this context is the same person as the Esports Director as described in the Club Constitution.
- (2) The duties of the Esports Director are those described in the Constitution.

31 Event Assistants

- (1) The Event Assistants shall be ancillary members of the Committee.
- (2) There shall be as many Event Assistants as appointed by the Committee.
- (3) The duties of the Event Assistants are to—

- (a) Assist the committee with the operations of the club;
- (b) Liaise with the Event Manager to determine their role in events;
- (c) Assist the Event Manager and Game Night Manager with the running of events;
- (d) Attend events as required; and
- (e) Perform other duties, as the Committee may resolve.

32 Portfolio Duties

- (1) Conduct thorough research and planning for events referred to it by the Committee.
- (2) Execute events as closely as possible to the plan for the event.
- (3) Ensure enough volunteers and resources are ready and available to run events.
- (4) Liaise with C&S and third parties to determine the requirements for events.
- (5) Ensure game nights remain valuable to the community and ensure a smooth running of said game nights.

Division 7 — The Sponsorship Portfolio

33 Sponsorship Manager

- (1) The Sponsorship Manager in this context is the same person as the Sponsorship Manager as described in the Club Constitution.
- (2) The duties of the Sponsorship Manager are those described in the Constitution.

34 President

- (1) The President in this context is the same person as the President as described in the Club Constitution.
- (2) The duties of the President are those described in the Constitution.

35 Vice President

- (1) The Vice President in this context is the same person as the Vice President as described in the Club Constitution.
- (2) The duties of the Vice President are those described in the Constitution.

36 Portfolio Duties

- (1) Establish new sponsorship relationships with third parties.
- (2) Maintenance and improvement of existing sponsorship relationships.

- (3) Provide advice to the Committee on improvements to the Club which may improve sponsorship opportunities.
- (4) Provide advice to the Committee on potential sponsors.

Division 8 — The Engagement Portfolio

37 Community Engagement Officer

- (1) The Community Engagement Officer shall be an ancillary member to the Committee.
- (2) The duties of the Community Engagement Officer shall be—
 - (a) Gauge the engagement of the Club community and determine a measure of engagement to report to the Committee;
 - (b) Report on engagement levels of subcommunities within the Club to the Committee;
 - (c) Liaise with other members of the Committee and Ancillary Arm to increase engagement of members to the activities of the Club;
 - (d) Increase engagement of members with respect to the democratic processes of the Club;
 - (e) Attend Committee meetings and general meetings; and
 - (f) Perform other duties, as the Committee may resolve.

38 Marketing Director

- (1) The Marketing Director shall be an ancillary member to the Committee.
- (2) The duties of the Marketing Director shall be—
 - (a) Design and execute marketing campaigns for key events and activities, as designated by the Committee;
 - (b) Liaise with other Committee and Ancillary Arm members to better understand the club landscape and propose subsequent marketing strategies to the Committee;
 - (c) Attend Committee meetings and general meetings; and
 - (d) Perform other duties, as the Committee may resolve.

39 Female Student Engagement Director

- (1) The Female Student Engagement Director shall be an ancillary member to the Committee.
- (2) The duties of the Female Student Engagement Director shall be—
 - (a) With the Community Engagement Officer, gauge and measure the engagement levels of female Club members;

- (b) Advocate the viewpoint of female Club members at Committee meetings;
- (c) Liaise with other Ancillary Arm and Committee members to better engage female students through events, marketing and other ventures;
- (d) Attend Committee meetings and general meetings; and
- (e) Perform other duties, as the Committee may resolve.

40 First Year Representative

- (1) The First Year Representative shall be an ancillary member to the Committee.
- (2) The duties of the First Year Representative shall be—
 - (a) With the Community Engagement Officer, gauge and measure the engagement levels of first year Club members;
 - (b) Advocate the viewpoint of first year Club members at Committee meetings;
 - (c) Liaise with other Ancillary Arm and Committee members to better engage first year students, through events, marketing and other ventures;
 - (d) Attend Committee meetings and general meetings; and
 - (e) Perform other duties, as the Committee may resolve.

41 Creative Content Manager

- (1) The Creative Content Manager shall be an ancillary member to the Committee.
- (2) The duties of the Creative Content Manager shall be—
 - (a) Liaise with other Engagement Portfolio members to manage and execute the design of content for marketing purposes;
 - (b) Manage the design, creation and publishing of official Club content;
 - (c) Attend Committee meetings and general meetings; and
 - (d) Perform other duties, as the Committee may resolve.

42 Portfolio Duties

- (1) Improve the overall engagement of Club members with the activities of the Club.
- (2) Manage the engagement of subsections of the club such as first year students and female students.
- (3) Provide accurate and informative reporting of engagement levels to the Committee.

Division 9 — General Representatives

43 Application

By default, this Division shall not apply. Where the Constitution provides for one or more General Representative positions as part of the Committee, this Division shall apply in its entirety.

44 Extension of Duties

- (1) A General Representative may be appointed to any position within these regulations that is designated to be an ancillary position. The General Representative shall be given the title of that position and shall become responsible for the duties of that position. The position shall be considered occupied while the General Representative remains appointed to the position.
- (2) A General Representative may be appointed to any subcommittee within these regulations. The General Representative shall become responsible for the duties that a member of that subcommittee would reasonably be responsible for.

45 Obligation and Preference of Position

- (1) A General Representative must undertake one of the positions within these regulations and/or participate as a member of a subcommittee as defined in these regulations.
- (2) A General Representative shall have 14 days from the date of their election to specify to the Committee their preferences with respect to positions and subcommittees.
- (3) The Committee must then appoint the General Representative, within 28 days of receiving preferences, to a position or subcommittee, however, is not bound to appoint the General Representative to one of their preferences.
- (4) The Club shall invite the General Representative to participate in the recruitment process for at least one of the preferences specified by the General Representative.

Division 10 — Auxiliary Resources

46 Count

- (1) The Portfolio Leader may specify a maximum number of Auxiliary Resources to be appointed by the Committee.
- (2) The Committee may appoint more Auxiliary Resources than the maximum specified by the Portfolio Leader only by a resolution carried with an absolute majority.

- (3) Otherwise, the Committee may appoint and remove Auxiliary Resources by a simple resolution.

47 Function

- (1) When appointed, an Auxiliary Resource may be provided with a specific function or purpose.
- (2) Otherwise, an Auxiliary Resource shall have a function to generally assist with the portfolio duties and the duties of the members within that portfolio.
- (3) All Auxiliary Resources shall have a function to further the duties of the portfolio.

48 Title

- (1) Where an Auxiliary Resource has a specific function, the Committee may designate a title to reflect that function, otherwise—
- (2) The Auxiliary Resource shall have a title of the format “[Portfolio Name] Portfolio Officer”.

49 Direct Assignments

- (1) The Committee may assign an Auxiliary Resource directly to an ancillary position to provide assistance.
- (2) The Function of a direct assignment shall be to assist the ancillary position holder with their duties.
- (3) The Title of a direct assignment, unless otherwise specified by the Committee, shall be of the format “Assistant [Ancillary Position Title]”.

Division 11 — Leave of Absence

50 Application to Ancillary Members & Subcommittee Members

- (1) The provision within the Constitution applies to Ancillary members & subcommittee members.

51 Interim Appointments

- (1) Where a Committee member or member of the Ancillary Arm is granted a leave of absence, the Committee may appoint a person to occupy the role and conduct its duties for the duration of the absence.
- (2) Where a person is appointed as an interim holder of a Committee role, they shall have no voting privileges at Committee meetings.
- (3) The title of a person holding an interim appointment shall be of the form “Interim [Position Title]”.

PART 3 — SUBCOMMITTEES

Division 1 — Types of Subcommittees

52 Permanent Subcommittees

- (1) There shall be permanent subcommittees.
- (2) Permanent subcommittees shall be subcommittees which manage an ongoing form of business as delegated to the subcommittee by these regulations.
- (3) Permanent subcommittees must be defined in these regulations.
- (4) Permanent subcommittees have no explicit powers or terms of reference other than those defined in these regulations or other regulations.

53 Project Subcommittees

- (1) Project subcommittees may be established by the Committee from time to time by means of resolution.
- (2) Project subcommittees shall be subcommittees created for purposes related to a specific venture of the Club.
- (3) Project subcommittees are to be dissolved by the Committee from time to time by means of resolution.
- (4) Project subcommittees must be dissolved by the Committee when the specific venture has concluded.
- (5) A project subcommittee may become a permanent subcommittee by means of the Committee altering these regulations to include the subcommittee as a permanent subcommittee.

54 Disciplinary Subcommittees

- (1) Disciplinary Subcommittees are governed by the rules within the Constitution.
- (2) No Subcommittee within these regulations may act as a disciplinary subcommittee.

Division 2 — Permanent Divisional Subcommittees

55 LoL Subcommittee

- (1) The LoL subcommittee discusses matters relating to the video game title “League of Legends”.
- (2) Members of the LoL subcommittee are known as “LoL Subcommittee Members”.

- (3) The LoL subcommittee shall provide advice to the Committee on matters relating to the League of Legends game, community, events and competitions.
- (4) The LoL subcommittee shall be responsible for the regular maintenance and running of League of Legends related ventures undertaken by the Club.
- (5) The LoL Subcommittee shall consist of—
 - (a) The League of Legends Divisional Category Leader, as Chair;
 - (b) One Subcommittee Secretary, as Deputy Chair;
 - (c) Four Subcommittee members.

56 Counter-Strike Subcommittee

- (1) The Counter-Strike subcommittee discusses matters relating to the video game titles:
 - (a) Counter-Strike: Global Offensive
 - (b) Counter-Strike: Source
 - (c) Counter-Strike: Condition Zero
 - (d) Counter-Strike (a.k.a. CS 1.6)
- (2) Members of the Counter-Strike subcommittee are known as “Counter-Strike Subcommittee Members”.
- (3) The Counter-Strike subcommittee shall provide advice to the Committee on matters relating to the community, events, competitions and other ventures pertaining to the subcommittee games.
- (4) The Counter-Strike Subcommittee shall be responsible for the regular maintenance and running of ventures undertaken by the Club relating to the subcommittees games.
- (5) The Counter-Strike subcommittee shall consist of—
 - (a) The Counter-Strike Divisional Category Leader, as Chair;
 - (b) One Subcommittee Secretary, as Deputy Chair;
 - (c) Four Subcommittee members.

57 Smash Subcommittee

- (1) The Smash subcommittee discusses matters relating to the video game titles:
 - (a) Super Smash Bros. Ultimate
 - (b) Super Smash Bros. For Nintendo 3DS and WiiU
 - (c) Super Smash Bros. Brawl
 - (d) Super Smash Bros. Melee

- (e) Super Smash Bros.
- (2) Members of the Smash subcommittee are known as “Smash Subcommittee Members”.
- (3) The Smash subcommittee shall provide advice to the Committee on matters relating to the community, events, competitions and other ventures pertaining to the subcommittee games.
- (4) The Smash subcommittee shall be responsible for the regular maintenance and running of ventures undertaken by the Club relating to the subcommittees games.
- (5) The Smash subcommittee shall consist of—
 - (a) The Smash Divisional Category Leader, as Chair;
 - (b) One Subcommittee Secretary, as Deputy Chair;
 - (c) Four Subcommittee members.

58 Overwatch Subcommittee

- (1) The Overwatch subcommittee discusses matters relating to the video game title Overwatch.
- (2) Members of the Overwatch subcommittee are known as “Overwatch Subcommittee Members”.
- (3) The Overwatch subcommittee shall provide advice to the Committee on matters relating to the community, events, competitions and other ventures pertaining to the subcommittee games.
- (4) The Overwatch subcommittee shall be responsible for the regular maintenance and running of ventures undertaken by the Club relating to the subcommittees games.
- (5) The Overwatch subcommittee shall consist of—
 - (a) The Overwatch Divisional Category Leader, as Chair;
 - (b) One Subcommittee Secretary, as Deputy Chair;
 - (c) Four Subcommittee members.

59 Fortnite Subcommittee

- (1) The Fortnite subcommittee discusses matters relating to the video game title Fortnite.
- (2) Members of the Fortnite subcommittee are known as “Fortnite Subcommittee Members”.
- (3) The Fortnite subcommittee shall provide advice to the Committee on matters relating to the community, events, competitions and other ventures pertaining to the subcommittee games.

- (4) The Fortnite subcommittee shall be responsible for the regular maintenance and running of ventures undertaken by the Club relating to the subcommittees games.
- (5) The Fortnite subcommittee shall consist of—
 - (a) The Fortnite Divisional Category Leader, as Chair;
 - (b) One Subcommittee Secretary, as Deputy Chair;
 - (c) Four Subcommittee members.

60 Hearthstone Subcommittee

- (1) The Hearthstone subcommittee discusses matters relating to the video game title Hearthstone.
- (2) Members of the Hearthstone subcommittee are known as “Hearthstone Subcommittee Members”.
- (3) The Hearthstone subcommittee shall provide advice to the Committee on matters relating to the community, events, competitions and other ventures pertaining to the subcommittee games.
- (4) The Hearthstone subcommittee shall be responsible for the regular maintenance and running of ventures undertaken by the Club relating to the subcommittees games.
- (5) The Hearthstone subcommittee shall consist of—
 - (a) The Hearthstone Divisional Category Leader, as Chair;
 - (b) One Subcommittee Secretary, as Deputy Chair;
 - (c) Four Subcommittee members.

61 DotA2 Subcommittee

- (1) The DotA2 subcommittee discusses matters relating to the video game title Defence of the Ancients 2.
- (2) Members of the DotA2 subcommittee are known as “DotA2 Subcommittee Members”.
- (3) The DotA2 subcommittee shall provide advice to the Committee on matters relating to the community, events, competitions and other ventures pertaining to the subcommittee games.
- (4) The DotA2 subcommittee shall be responsible for the regular maintenance and running of ventures undertaken by the Club relating to the subcommittees games.
- (5) The DotA2 subcommittee shall consist of—
 - (a) The DotA2 Divisional Category Leader, as Chair;
 - (b) One Subcommittee Secretary, as Deputy Chair;

- (c) Four Subcommittee members.

62 PUBG Subcommittee

- (1) The PUBG subcommittee discusses matters relating to the video game title PLAYERUNKNOWN'S BATTLEGROUNDS
- (2) Members of the DotA2 subcommittee are known as "PUBG Subcommittee Members".
- (3) The PUBG subcommittee shall provide advice to the Committee on matters relating to the community, events, competitions and other ventures pertaining to the subcommittee games.
- (4) The PUBG subcommittee shall be responsible for the regular maintenance and running of ventures undertaken by the Club relating to the subcommittees games.
- (5) The PUBG subcommittee shall consist of—
 - (a) The PUBG Divisional Category Leader, as Chair;
 - (b) One Subcommittee Secretary, as Deputy Chair;
 - (c) Four Subcommittee members.

63 Rainbow Six Subcommittee

- (1) The Rainbow Six subcommittee discusses matters relating to the video game title Tom Clancy's Rainbow Six Siege
- (2) Members of the DotA2 subcommittee are known as "Rainbow Six Subcommittee Members".
- (3) The Rainbow Six subcommittee shall provide advice to the Committee on matters relating to the community, events, competitions and other ventures pertaining to the subcommittee games.
- (4) The Rainbow Six subcommittee shall be responsible for the regular maintenance and running of ventures undertaken by the Club relating to the subcommittees games.
- (5) The Rainbow Six subcommittee shall consist of—
 - (a) The Rainbow Six Divisional Category Leader, as Chair;
 - (b) One Subcommittee Secretary, as Deputy Chair;
 - (c) Four Subcommittee members.

64 FIFA Subcommittee

- (1) The FIFA subcommittee discusses matters relating to the different FIFA games.
- (2) Members of the FIFA subcommittee are known as "FIFA Subcommittee Members".

- (3) The FIFA subcommittee shall provide advice to the Committee on matters relating to the community, events, competitions and other ventures pertaining to the subcommittee games.
- (4) The FIFA subcommittee shall be responsible for the regular maintenance and running of ventures undertaken by the Club relating to the subcommittees games.
- (5) The FIFA subcommittee shall consist of—
 - (a) The FIFA Divisional Category Leader, as Chair;
 - (b) One Subcommittee Secretary, as Deputy Chair;
 - (c) Four Subcommittee members.

65 Fighters Subcommittee

- (1) The Fighters subcommittee discusses matters relating to the games that are categories as fighting games, such as Street Fighter and Tekken, excluding fighting games already governed by other Divisional Committees.
- (2) Members of the Fighters subcommittee are known as “Fighters Subcommittee Members”.
- (3) The Fighters subcommittee shall provide advice to the Committee on matters relating to the community, events, competitions and other ventures pertaining to the subcommittee games.
- (4) The Fighters subcommittee shall be responsible for the regular maintenance and running of ventures undertaken by the Club relating to the subcommittees games.
- (5) The Fighters subcommittee shall consist of—
 - (a) The Fighters Divisional Category Leader, as Chair;
 - (b) One Subcommittee Secretary, as Deputy Chair;
 - (c) Four Subcommittee members.

Division 3 — Other Permanent Subcommittees

66 Sportsmanship & Integrity Subcommittee

- (1) The Sportsmanship & Integrity subcommittee discusses matters pertaining to sportsmanship, conduct of players and participants in Club ventures, competitions and events, as well as representatives of the Club in external competitions & tournaments.
- (2) The subcommittee is also responsible for all areas conducive to the duties of the Integrity Officer.
- (3) Members of the Sportsmanship & Integrity subcommittee are known as “Sportsmanship & Integrity Subcommittee Members”.

- (4) The Sportsmanship & Integrity subcommittee shall provide advice to the Committee on matters relating to matters outlined in subrule 1.
- (5) The Sportsmanship & Integrity subcommittee is wholly independent from any leadership directives imposed on the portfolio of the Integrity Officer.
- (6) The Integrity Officer is wholly excused from any leadership directives imposed on their portfolio.
- (7) The Sportsmanship & Integrity subcommittee shall consist of—
 - (a) The Integrity Officer, as Chair;
 - (b) One Subcommittee Secretary, as Deputy Chair;
 - (c) Four Subcommittee members.

Division 4 — Subcommittee Conduct

67 Subcommittee Obligations

- (1) Subcommittees are obliged to make accurate minutes of their meetings and submit them to the Committee as soon as practicable.
- (2) Subcommittees are obliged to make decisions by majority vote.
- (3) Subcommittees are obliged to conduct meetings in the same manner as the Committee where applicable.
- (4) Subcommittees are obliged to conduct a meeting a minimum of two times per half year.
- (5) Subcommittees are obliged to allow Ordinary members to observe their meetings upon request.
- (6) Subcommittees are obliged to run meetings in a fair manner.
- (7) Subcommittees are obliged to execute their duties under these or any other regulations.

68 Subcommittee Member Obligations

- (1) Members of subcommittees are obliged to report any breaches or perceived breaches of the Constitution, these or any other regulations to the Committee as soon as practicable.
- (2) Members of subcommittees are obliged to abstain from discussion and voting on any matter within which they have a conflict of interest.

69 Standing Orders

The Committee may make standing orders which are binding upon the conduct of meetings of subcommittees.

70 Binding Decisions

Any decision made by a subcommittee shall be binding on its members, provided the decision pertains directly to the duties of the subcommittee and the subcommittee has the power to make that decision.

Where a subcommittee contains a member, which has another role unrelated to the subcommittee, ancillary or otherwise, the decision of the subcommittee shall not be inherently binding in any subject area of that members duties which do not pertain to the duties of the subcommittee.

PART 4 — Divisions

71 Divisional Categories

The Divisional Categories shall be—

- (1) League of Legends;
- (2) Counter-Strike;
- (3) Smash;
- (4) Overwatch;
- (5) Fortnite;
- (6) Hearthstone;
- (7) DotA2;
- (8) PUBG;
- (9) Rainbow Six;
- (10) FIFA;
- (11) Fighters

PART 5 — Housekeeping Matters

72 Annual General Meeting

At the Annual General Meeting, when the Committee is dissolved, all ancillary member roles become vacant.

73 Repeal

These regulations may be repealed by a resolution of the Committee passed with an absolute majority of the Committee voting in favour.

74 Amendment

These regulations may be amended by a resolution of the Committee passed with an absolute majority of the Committee voting in favour.

75 Appointing a member

- (1) A member may be appointed or removed from an ancillary role or to a subcommittee by a resolution of the Committee passed with an absolute majority voting in favour.
- (2) A member may be appointed to more than one subcommittee at once.

76 Operation

These regulations come into force on the 1st of January 2019 or when adopted by the Committee, whichever is later.

Upon coming into force, these regulations repeal the regulations previously known as the “SVGA Ancillary Committee Regulations”.